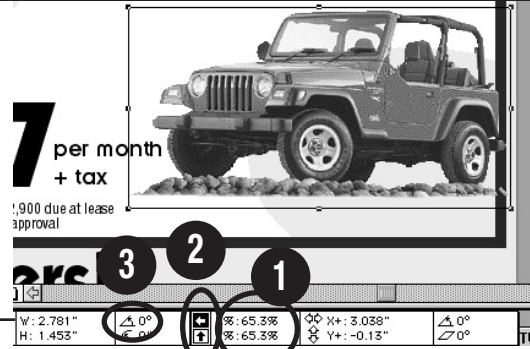


# PHOTOSHOP - SAVING FULL-COLOR FILES

## In Quark:

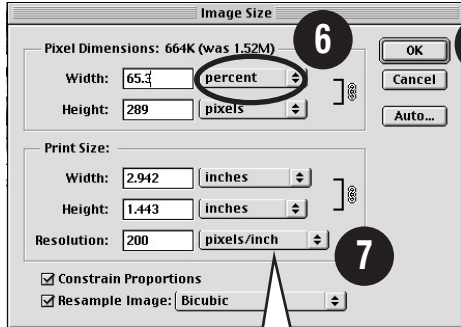
If full-color Photoshop files have been placed and resized in a Quark document perform the following:

1. Write down the percentage the file has been resized to.
2. Note if file was flipped horizontally or vertically.
3. Note if the file was rotated.

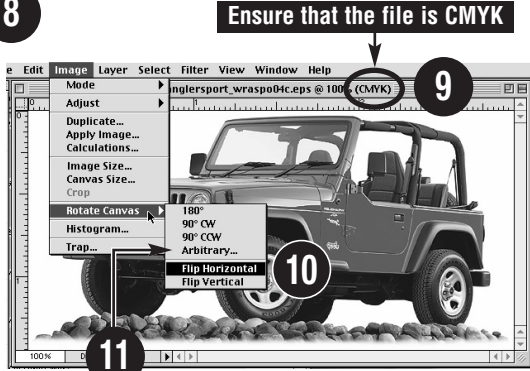


## In Photoshop:

4. Open desired file.
5. Select Image, then Image Size.
6. Change pixels to percentage. Type in the specific percentage from the Quark document measurement pallet.
7. Ensure that the resolution is 170 or 200. *More or less is not recommended.*
8. Click OK.
9. Ensure that the file is CMYK.



(If the resolution is in pixels/cm, please change to pixels/inch - this will affect the size)



Ensure that the file is CMYK

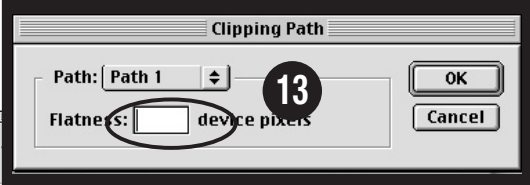
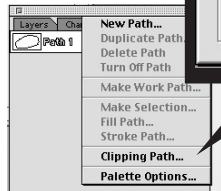
Crop the image tight, no extra white space.

### If file was flipped in Quark:

10. Select Image to Rotate Canvas Select the appropriate Flip Horizontal/Vertical.

### If file was rotated in Quark:

11. Select Image to Rotate Canvas Select Arbitrary.
12. Type in the appropriate percentage.



For files with clipping paths, ensure that the flatness box is left blank.

13. If the file has a clipping path, leave the flatness box blank.
14. Save File.

## In Quark:

Open the Quark document.

15. Change the percentage to 100% on all resized files.
16. Click off the flip horizontal/vertical arrows, if highlighted.
17. Change the rotate percentage to 0%.
18. Go to the Utilities menu. Select Usage - Pictures.
19. Select the files that have status Modified and click on Update.

Proof your Quark file to ensure modified files looks correct.

